

BRANCH - OTC

Payments through UnionBank Branches

HOW TO TRANSACT AT OVER-THE-COUNTER

- 1** Proceed to any UnionBank Branch.
- 2** Fill-out the Bills Payment slip in duplicate and proceed to the Teller for processing.
- 3** Once validated by the Teller, you will be given the duplicate copy and a transaction receipt.

Payments through UnionBank Branches

HOW TO FILL OUT THE BILLS PAYMENT SLIP

UNIONBANK		BILLS PAYMENT SLIP	
PLEASE WRITE HEAVILY TO MAKE CARBON COPY CLEAR			
PAYMENT FOR (COMPANY/INSTITUTION) CEBU COUNTRY CLUB INC		MODE OF PAYMENT <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Debit to Account	
CLIENT NAME		IF DEBIT ACCOUNT, ACCOUNT NUMBER <input type="text"/> <input type="text"/>	
REFERENCE NUMBER (e.g. ACCOUNT NO. / CARD NO. / POLICY NO.) MEMBERS NAME / MEMBERS ID NUMBER			
IF RECEIVED BEYOND CUT-OFF TIME, I UNDERSTAND THAT MY PAYMENT IS RECEIVED FOR SAFEKEEPING ONLY & WILL BE POSTED ON THE NEXT BANKING DAY. IF OFFLINE, PAYMENT WILL BE POSTED UPON RESTORATION OF ON-LINE SERVICE.			
CLIENT'S SIGNATURE		DATE	
PLEASE LIST ON THE DETAILS COLUMN, IF CASH PAYMENT ITS DENOMINATION & NO. OF PIECES AND IF CHECK PAYMENT, THE CHECK DETAILS			
DETAILS			
IF CASH, DENOMINATION	NO. OF PIECES	AMOUNT	
IF CHECK, DRAWEE BANK / BRANCH	CHECK NUMBER		
TOTAL PAYMENT			
PAYMENT RECEIVED BY:		PROCESSED / DEPOSITED BY:	
THANK YOU FOR BANKING WITH US. <small>MEMBER SINCE 1961</small>			
www.unionbankph.com			
<small>FMDA-0234-08</small>			

Note:

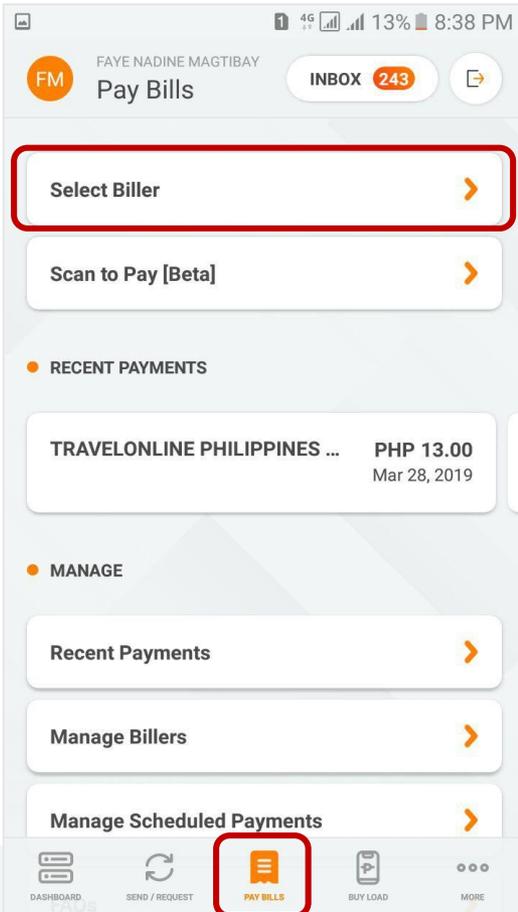
1. Segregate Checks from Cash Payments.
2. If you have an account with UnionBank and wish to pay using this account, tick "Debit to Account".

- For **CHECK** payments
Indicate the Drawee Bank/Branch and Check Number.
- For **CASH** payments
Indicate denomination and number of bills.
- For **DEBIT TO ACCOUNT** payments
Fill out the Account Number field.

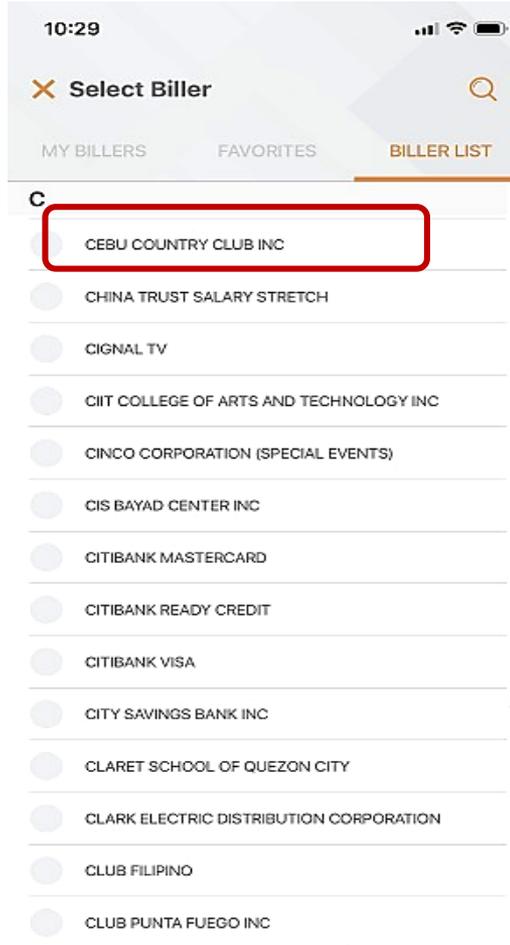
CONVERGENT

Online Payments through UnionBank Online App

1 Go to Pay Bills > Select Biller.

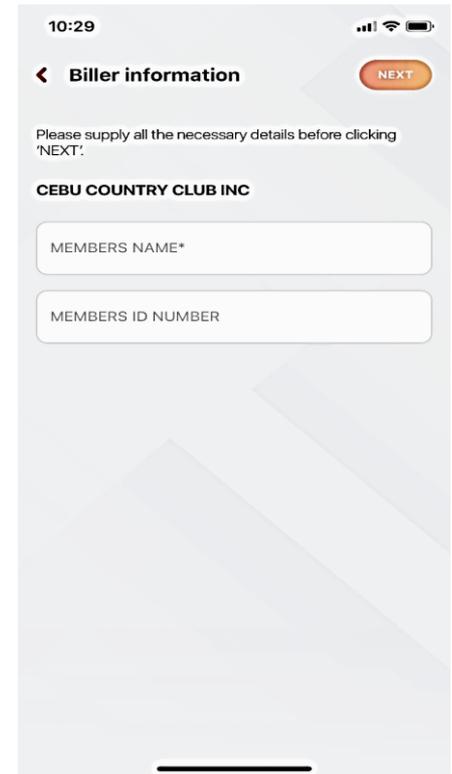


2



3

Enter Members Name / Members ID.



Online Payments through UnionBank Online App

4

Enter amount to be paid.

Payment details

Fill in the required details below.

PHP 0.00*

Today

REPEAT

1 2 3

4 5 6

7 8 9

0

Next

5

Review payment details.

Review and Pay

Please take time to review the details below before clicking 'Pay'.

From Account **EON Cyber Account**
Union Bank of the Philippines
**** * 2168

To Biller **Cebu Country Club Inc**
INVOICE NUMBER:
123456789000
CUSTOMER CODE: 1234

Amount **PHP 100.00**

Date **Today**

PAY PHP 100.00

6

Payment confirmation page.

Payment Successful

Reference Number **S915603** Transaction Date **Mar 28, 2019 08:38 PM**

From Account **EON Cyber Account**
Union Bank of the Philippines
**** * 2168

To Biller **Cebu Country Club Inc**
INVOICE NUMBER: 123456789000
CUSTOMER CODE: 1234

Amount **PHP 100.00**

Add to My Billers Share

GO TO DASHBOARD

NEW PAYMENT

BUSINESS BANKING

1 Go to Bills Payment Module. Select Pay Bill Button.

UnionBank
BUSINESS BANKING

LEA CABALLES COMPANY
ladgcaballes@unionbankph.com

Bills Payment

The Bills Payment Dashboard allows you to make single and batch payments, view payments that are pending approval, and even schedule payments ahead of time.

Pay Bill

ALL PENDING APPROVAL FULLY APPROVED REJECTED

Payment to Maynilad Water Services, Inc.			Payment Failed
Created by LEA ALEXANDRA CABALLES May 15, 2019, 03:54 PM			Status
Biller	Amount	Proposed Payment Date	
Maynilad Water Services, Inc.	PHP 1.00	Immediately	
Payment to Manila Water Company, Inc.			Payment Failed
Created by LEA ALEXANDRA CABALLES May 15, 2019, 03:53 PM			Status
Biller	Amount	Proposed Payment Date	
Manila Water Company, Inc.	PHP 5.00	Immediately	
Payment to Wirecard e-Money Philippines Inc.			Payment Failed
Created by LEA ALEXANDRA CABALLES May 15, 2019, 03:08 PM			Status
Biller	Amount	Proposed Payment Date	
Wirecard e-Money Philippines Inc.	PHP 1.00	Immediately	

<https://business.unionbankph.com/home/approvals>

2 Select source account to transfer from and select biller to pay.

LEA CABALLES COMPANY
ladgcaballes@unionbankph.com

UnionBank
BUSINESS BANKING

Home
Accounts
Approvals
Fund Transfer
Scheduled Transactions
Beneficiaries
Bills Payment
Frequent Billers

Bills Payment

Skip the line! Easily pay your bills with your UnionBank Accounts and choose from hundreds of billers; all just a click away!

Transfer from
Select one of your UnionBank accounts

Payment to
Select the Biller you wish to make a payment to

Amount
PHP 0.00

Proposed Payment Date
Immediately

Remarks
Optional

Cancel Next

- Home
- Accounts
- Approvals
- Fund Transfer
- Scheduled Transactions
- Beneficiaries
- Bills Payment**
- Frequent Billers

Bills Payment

Skip the line! Easily pay your bills with your UnionBank Accounts and choose from hundreds of billers; all just a click away!

Transfer from

Select one of your UnionBank accounts

Payment to

Select the Biller you wish to make a payment to

Amount

PHP 0.00

Proposed Payment Date

Immediately

Remarks

Optional

Cancel

Transfer from

LEA ALEXANDRA DE GUZMAN CABALLES
CEBU PACIFIC GETGO VISA DEBIT CARD

1093 5053 8724 **PHP 893.98**
Account Number Available Balance

LEA ALEXANDRA DE GUZMAN CABALLES
CEBU PACIFIC GETGO VISA DEBIT CARD

1093 5053 8724
Account Number Available Balance



LEA CABALLES COM
ladgcaballes@unionbankp

Bills Payment

Skip the line! Easily pay your bills with your UnionBank Accounts and choose from hundreds of billers; all just a click away!

Transfer from

LEA ALEXANDRA DE GUZMAN CABALLES - 1093 5053 8724

Payment to

Select the Biller you wish to make a payment to

Amount

PHP 0.00

Proposed Payment Date

Immediately

Remarks

Optional

Cancel

Payment to

Frequent Billers

All Billers

Search

8 Forbestown Road Condominium Association, Inc.

A

- ABB, Inc.
- Aboitizland Locators (PHP)
- Aboitizland Tenants
- Abra
- Adventist Medical Center and College Manila, Inc.
- Alabang Country Club, Inc. (ACCI)
- Alturas Abenson Appliance Bohol, Inc.
- Amalgamated Investment Bancorporation
- American Chamber of Commerce of the Philippines
- Assumption Iloilo, Inc.
- Ateneo de Davao University
- Ateneo de Manila University

B



3 Enter transaction references.

The screenshot displays the UnionBank Business Banking interface. At the top right, the user is identified as LEA CABALLES COMPANY with the email ladgcaballes@unionbankph.com and a profile icon labeled LC. The interface includes a navigation menu on the left with options: Home, Accounts, Approvals, Fund Transfer, Scheduled Transactions, Beneficiaries, Bills Payment, and Frequent Billers. The main content area is a transaction entry form with the following fields:

- Transfer from:** LEA ALEXANDRA DE GUZMAN CABALLES - 1093 5053 8724
- Payment to:** Globe Handyphone
- Account 1:** 1234567890
- Account 2:** 1234567890
- Amount:** PHP 5
- Proposed Payment Date:** Immediately
- Remarks:** Optional

At the bottom of the form, there are two buttons: "Cancel" and "Next".

4 Review payment details and click Submit button.



-  Home
-  Accounts
-  Approvals
-  Fund Transfer
 - Scheduled Transactions
 - Beneficiaries
-  Bills Payment
 - Frequent Billers

 Please review your payment details below before clicking submit.

Transfer from	LEA ALEXANDRA DE GUZMAN CABALLES 109350538724 CEBU PACIFIC GETGO VISA DEBIT CARD
Payment to	Globe Handyphone Account Number: 1061380440 Telephone Number: 5903591
Amount	PHP 5.00
Service Fee	Free
Proposed Payment Date	Immediately
Remarks	--

Cancel Edit Submit

5 Payment confirmation page.



-  Home
-  Accounts
-  Approvals
-  Fund Transfer
- Scheduled Transactions
- Beneficiaries
-  Bills Payment
- Frequent Billers



Your payment was successful!

\$395213 serves as your reference number. This is a unique value for a given day, which you can use to identify your bills payments.

Transfer from LEA ALEXANDRA DE GUZMAN CABALLES
109350538724
CEBU PACIFIC GETGO VISA DEBIT CARD

Payment to Globe Handyphone
Account Number: 1061380440
Telephone Number: 5903591

Amount PHP 5.00

Service Fee Free

Proposed Payment Date Immediately

[Make Another Payment](#)

[View Bills Payment](#)